

## PTFA Meeting Minutes

**Meeting held on Thursday 31<sup>st</sup> January 2019 at 3.15pm at Brooke Primary School.**

### 1. Introduction

**Present** Katherine Danks, Anna Ward, Giles Hankinson, Nicola Albert-Worman, Louise Banning, Louise Hamilton, Clare Angell, Alex Griffiths, Bex Cole

**Apologies** Meg Sanders, Kirsty Thornton, Anna Fairhurst, Clare McGill, Bernadette Fowler

### 2. No matters to address from last minutes meetings.

### 3. Treasurer Report and information

Christmas Fayre - £1421

Christmas Cards - ? information not available at time of meeting -KT to confirm

Final day of term Reindeer event - £33

Owl Cake Sale - £50

Mistletoe sales - £20

Current balance - £5836.26

### 4. Recent Events

#### a. Christmas Fayre

i. Generally a great success!

ii. NAW to do thank yous for donations

iii. Feedback –

1. Few complaints made about paying to get in - ? suggested donation or volunteers get in for free
2. Length of event - ? if 2.5hrs would be better
3. Grotto – discussed different ways of managing. ? children visit in small groups – possibly grouped in classes.
4. ? having external stall holders is a good idea. They do bring in £10/stall even if they don't sell much.
5. Tying in to school Victorian theme was very popular – possibly to repeat next yr.
6. Outside area – good idea but need to make more of it, more lights, more stalls etc
7. Games room – behaviour of some of stall holders (yr 6) was negative. To encourage other yr groups to volunteer if keen. School council to be involved with this.

### 5. Spending plans

a. School diaries – had been suggested however not pursuing further at present

b. New library plans – library currently undergoing a big upgrade and Alex G has requested funds for new books. Mens shed are building tree for centre of room and other resources are currently being investigated. Alex to feedback to Louise H re monies needed (£2000 suggested)

c. Possible other future spending plans – gardening area in the summer and ? a small wildlife pond.

## **6. Upcoming events**

### **Class Cake Sales**

- 8-2-19 Robins
- 8-03-19 Swallows
- 5-04-19 Jays
- 10-5-19 Owls
- 7-6-19 Robins

2 parent volunteers from class to run.

### **Talent Show**

Anna W, Hannah S, Jonny S & Katherine D organising

'Brookes Got Talent' planned for 1<sup>st</sup> half of summer term – to be mindful of SATS in May  
Jonny negotiating to use the village hall.

Katherine to feedback when the team have had another meeting to give more details.

### **School Quiz**

All agreed to delay until Autumn Term

### **Second Hand Uniform event**

In the second half of summer term, near school holidays.

### **Summer Spectacular**

28<sup>th</sup> June Louise B to coordinate

## **7. AOB**

**Next meeting date - Monday 4<sup>th</sup> March 8pm Kings Head**